

**DeForest Area School District
Board of Education Meeting Minutes
Monday, July 13, 2020 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the July 13, 2020 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present in person: Jan Berg & Sue Esser. Board members present via remote access: Brian Coker, Gail Lovick, Linda Leonhart, Jeff Miller, Spencer Statz, and Steve Tenpas. Keri Brunelle arrived at 6:05 pm. Also present in person was administrator Eric Runez, and administrators Rebecca Toetz, Kathy Davis, Sara Totten, Pete Wilson, Nate Jaeger, Kim Bannigan, and Debbie Brewster participated via remote access.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Coker, seconded by Tenpas, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Board Business & possible Board action</p> <p>A. Referendum Update</p> <p><u>Discussion:</u> John Rauwolf, District Owner Advocate for the referendum projects shared updated photos of the construction projects, as well as some facility and capital maintenance projects. He shared photos of the High School Project, Middle School Project, Harvest Intermediate School, and stadium work.</p> <p>B. Consider proposed Board Policy GC-1 Board Purpose revision to address equity in the District</p> <p><u>Discussion:</u> President Jan Berg presented revisions to Board Policy GC-1 Board Purpose to address equity in the District.</p> <p>Tenpas made a motion, Lovick seconded to accept revisions to Board Policy on GC-1 Board Purpose as presented with edits as proposed by Board member, Brian Coker. After discussion, Tenpas and Lovick withdrew the motion so that the Board could review an updated final version of the policy and will consider it at the next Board meeting.</p> <p>C. Consider Board of Education Ad Hoc Committees work</p> <p><u>Discussion:</u> A suggestion was made to extend the time frame for the Communications Ad Hoc committee to complete their work, for one additional year, as this committee was scheduled to sunset in August 2020.</p> <p>Tenpas made a motion to extend the DeForest Area School District Board of Education Communication Ad Hoc Committee, for one year through August 2021.</p>

Coker seconded the motion. Lovick, Coker, Miller, and Leonhart are the members of this committee. The motion passed with a unanimous voice vote.

Coker will convene the Communications Committee and report to the Board on the plan and direction for the committee.

Volunteering for the Board Policy Review Ad Hoc Committee was Jan Berg and Sue Esser. A plan for the Policy Review committee will be brought to the Board at a future meeting.

D. Update on Return to School Project Charter

Discussion: Superintendent, Eric Runez presented an update on the progress made on the Return to School Project Charter. Runez shared the goals for the project charter, assumptions, and what's been done so far.

Feedback and input surveys of staff, families, and students have been conducted. Surveys provided feedback on the virtual learning experience and on plans for returning to school.

Work teams have been convened to research and plan in three areas: *Operations, Teaching and Learning, and Culture* (employees and students). Work has been guided by information from Public Health, Emergency Management, Dane County Superintendents, Statewide Superintendent meetings, and other Administrators in the area. Focus groups have been convened including a representative group of parents/families, parents/families of students with disabilities, teaching staff, and student services staff, as well as student groups.

School/Community Relations Coordinator, Debbie Brewster, reviewed the results of the latest survey sent to families on plans for returning to school. Results indicate that 69% of the respondents intend to send their child to school in-person, 28% were uncertain at this time, and 3% do not plan to send their child back to school in person. Bus transportation, schedules, special education, safety protocols, and virtual learning were among the topics of most comments and questions. The survey was very helpful to the work teams as they continue making plans for a return to school.

Teaching and Learning work groups have found based on survey results that there is a strong desire for synchronous learning, consistent attendance, aligned grading and assessment in Skyward, and a focus on the value of relationships with teachers.

Three models are being considered: *full in-person, hybrid/blended model, and virtual only*. The virtual only model will be available to all families whether or not an in-person or blended model is being used. Families will be asked to commit to a full semester if they choose the virtual model.

- In the hybrid/blended model, grades K-6 would be cohorted as much as possible and attend school in-person five days per week.
- Grades 7 - 12 would be divided into an A group and B group, each group would attend two days per week and will be provided virtual learning for the remaining three days each week.
- Additional technology will be provided based on feedback and equity.

- The one-to-one device program will be expanded to grades 3 and 4, as well as increased learning around digital citizenship.

Professional development will be provided for both certified and support staff focused on blended learning and elements of improvement for virtual learning, and supporting the social emotional learning needs of students, as well as providing time for PLC's (Professional Learning Community) to meet.

Culture work groups are making plans to assist and provide support for staff, students, and families in returning to school. The main goals include - providing equitable social emotional supports for all stakeholders addressing both COVID and Racial Pandemics, implement an equitable Multi-Level Systems of Support (MLSS) model to address gaps that existed pre-COVID and those that have resulted from virtual learning access barriers, and evaluate and improve special education supports/instruction in VL or blended learning environments. Plans will include anti-racist lessons, providing a mental health screener, and providing academic and social emotional resources for students, families and staff.

Operations work groups have focused work on policies and procedures for safety, transportation, food service delivery, and athletics/activities. Processes/policies are being developed for start & end time schedules, student health screening policy, building flow, cleaning procedures, drop off/pick up procedures, lunch/recess procedures, and personal protective equipment. Currently, Dane County mandates that all students ages five and older must wear masks.

Transportation schedules are being considered with limited buses, limited staff, schedule impacts, and rider protocols. Food service delivery considerations will likely include limited seating capacity in common spaces, lunch in classrooms, and transportable meals. Additionally, athletic/activities protocols and procedures are being developed.

District Administration intends to have recommendations for returning to school for the July 27 Board of Education meeting.

E. Approval of proposed pay plan for 2020-2021 additive positions

Discussion: Director of Human Resource Services, Nate Jaeger present the administrative recommendation for prorated pay for coaches and advisors for the 2020-21 year in the event a season/activity is interrupted or canceled.

On a motion by Statz, seconded by Coker, the DeForest Area School District Board of Education voted to approve the proposed pay plan for 2020-2021 additive positions. The motion passed with a unanimous voice vote, with Esser abstaining.

F. Discuss date and format of Annual Meeting & Budget Hearing currently scheduled for July 27, 2020

Discussion: Superintendent Runez, recommended that based on the current Emergency Orders in place in Dane County, that the Annual Meeting & Budget Hearing be postponed to allow for greater participation by the electors.

	<p>On a motion by Miller, seconded by Esser, the Board of Education voted to rescind the action taken at the April 27, 2020 Board of Education Reorganizational meeting that set the Annual Meeting & Budget Hearing for July 27, 2020. Due to the Covid-19 pandemic, the Annual Meeting & Budget Hearing will be postponed to a future date in order to accommodate larger participation from electors. The motion passed with a unanimous voice vote.</p>
4.	Public Input - None.
5.	<p>Board Consent Agenda</p> <p>A. Accept Minutes - June 22, 2020 & June 29, 2020</p> <p>B. Approval of DASD 202-2021 Student Academic Content Standards</p> <p>Esser made a motion, Coker seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
6.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations:</p> <p>Doug Hoeft - Band Teacher DAMS - resignation effective June 19, 2020</p> <p>Melissa Hughes - Educational Assistant YES - resignation effective June 24, 2020</p> <p>Char Palm - Educational Assistant DAMS - retirement effective August 1, 2020</p> <p>II. Leaves: None.</p> <p>III. Transfers: None.</p> <p>IV. Appointments:</p> <p>Melissa Richardson - Choral Music DAMS - replacing Anastasia Tomanek</p> <p>Kathleen Roltgen - Kindergarten Teacher YES - replacing Ashley Brettschneider</p> <p>V. Reassignments: None.</p> <p>VI. Other: None.</p> <p>B. Vouchers Payable/Treasurer's Report</p> <p>Paid: 202614-202720, 192002174-192002230, 202100001-202100020, 201900888-202000001, 19054-19056.</p> <p>Brunelle made a motion, Miller seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
7.	Linkages - Berg, Coker, and Leonhart participated in the Dane County Equity Consortium's Book Study.
8.	<p>Press Verification</p> <p>The press was given the opportunity to clarify any proceedings or notes.</p>
9.	Future Agenda Items - Ad Hoc Committee updates, School Resource Officer, perspective on learning models and components included.
10.	Board Debrief
11.	Adjourn

	The Board of Education adjourned at 8:22 pm on a motion by Esser, seconded by Coker, and passed unanimously by voice vote.
	DASD BOE President Signature:
	Date: